



Dear Sir/Madam,

You are summoned to attend the meeting of the Borough Council of Newcastle-under-Lyme to be held in the **Civic Offices, Merrial Street, Newcastle Under Lyme, Staffordshire ST5 2AG** on **Wednesday, 19th October, 2011 at 7.00 pm**

B U S I N E S S

- 1 **MINUTES** **(Pages 1 - 44)**
To approve as a correct record the minutes of the meeting held on 14 September 2011.
- 2 **Mayors Announcements**
- 3 **Statement of the Leader of the Council** **(Pages 45 - 46)**
- 4 **Member Development Panel** **(Pages 47 - 50)**
- 5 **Replacement of Road Sweeping Vehicle** **(Pages 51 - 52)**
- 6 **Reports of the Chairs of the Overview and Scrutiny Committees**
- 7 **REPORTS OF COMMITTEES**
To consider the reports (copies herewith) of the various Committees and for Members to make any comment thereon: -
- 8 **Motions of Members**
- 9 **RECEIPT OF PETITIONS**
To receive from Members any petitions which they wish to present to the Council pursuant to Standing Order 17.
- 10 **STANDING ORDER 18 - URGENT BUSINESS**
To consider any communications which pursuant to Standing Order No18 are, in the opinion of the Mayor, of an urgent nature and to pass thereon such resolutions as may be deemed necessary.

Yours faithfully

Chief Executive

NOTICE FOR COUNCILLORS

1. Fire/Bomb Alerts

In the event of the fire alarm sounding, leave the building immediately, following the fire exit signs. Do not stop to collect personal belongings, do not use the lifts.

Fire exits are to be found either side of the rear of the Council Chamber and at the rear of the Public Gallery.

On exiting the building Members, Officers and the Public must assemble at the front of the former Hubanks store opposite to the Civic Offices. DO NOT re-enter the building until advised to by the Controlling Officer.

2. Attendance Record

Please sign the Attendance Record sheet, which will be circulating around the Council Chamber. Please ensure that the sheet is signed before leaving the meeting.

3. Mobile Phones

Please switch off all mobile phones before entering the Council Chamber.

4. Notice of Motion

A Notice of Motion other than those listed in Standing Order 19 must reach the Chief Executive ten clear days before the relevant Meeting of the Council. Further information on Notices of Motion can be found in Section 5, Standing Order 20 of the Constitution of the Council.